

## Discovery Charter School Board Meeting

April 19, 2023

- I. Call to order and roll call  
Lisa Gonzalez, Ryan Schoffemeer, Jessica Lynch, Suzanne Radzick, Mylese Tucker present. Kelly Hunt Vander Vliet joined via phone. Tiana Clark, Lori Knox Lindsey and Miranda Wilkening not present.  
Discovery – Ernesto Marinez and Debra Weller  
Gabrielle Group – Allen Gabrielle
- II. Mission and Vision read by Ryan Schoffemeer
- III. Successful Book Fair, Family Night and Nature Night.
- IV. Financial Report
  - March was a spectacular month ending with a \$141,000 surplus
  - PAC is efficient and awesome, donating \$67,000. \$45,402 of that was brought in for DOW.
  - Discovery is looking good going into the last 3 months of the fiscal year.
  - We need to schedule a Finance Committee meeting to do a deep dive into the budget so it can be presented to the board,
- V. Consent Agenda
  - Lisa motioned to accept the consent agenda and Suzanne seconded.
  - Unanimously passed.
- VI. No public comment.
- VII. Items for Discussion
  - Strategic Planning Session – meeting Saturday the 22<sup>nd</sup> 8:30pm to 12:00 pm
  - Annual Report – Hoping to send out the middle of June
  - Executive Director Hiring Process – ED position will look like Ernesto's current position. The rest of the structure will depend on what our budget looks like.

- No results of the climate survey yet. Waiting to hear back from Dr. Halik.
- Working Groups - Ryan moved to approve that we add staff members to all working groups except the Finance group. Mylese seconded. Passed unanimously.
- Staff Appreciation – The board will figure out something to do extra special for the staff.

#### VIII. Matters of Approval

- Suzanne moved to accept Ernesto's declaration that he won't be renewing his contract. Jessica Lynch seconded. Unanimously passed.
- Cleaning service contract – Ernesto used a rubric to recommend Bee-Line for cleaning services. Ryan had questions about the rubric, he didn't understand the categories. We didn't vote for approval of Bee-Line and will table it until May.
- Advisory Committee – Lisa talked to Lori Metz and Linda Simon about sitting on the advisory committee. We also want to find teachers that were at Discovery when it was opened to sit on the Advisory Committee. Lisa motioned to approve the start of an Advisory Board and Suzanne seconded. Unanimously passed.
- Admissions and Civility Policy – The Policy working group met to update Admissions and Civility policies. There will be a copy of a spreadsheet with all the policies in the office so we can get into a cycle of reviewing and updating policies. We are looking into making a policy for Administration hiring. Lisa motioned to approve the revised policies and Ryan seconded. Unanimously approved.

#### IX. School Report

Ernesto reports:

- Enrollment at 561
- New doors almost completely finished. Only waiting on additional light to go on the outside of the new doors.

- Student fees -Board sent out reminders and 4 new payments came through.
- Parking lot lights were changed. Lisa asked if they could either all be yellow or all be white.
- Picnic Tables have been installed
- Additional sails for lunch area came in.
- Still seeing some flooding in the parking lot – we need to keep an eye on it. The person to fix it is no longer available to we are looking to get a pump to fix the situation.
- Lunch RFP is out. We have several responses, even one from a tech company.
- 141 Chrome books are experiencing battery expansion and will need to be replaced.
- I LEARN began this week and there are 70 Math make-ups.
- Mission Working Group put out surveys for feedback. They will review comments, make changes and present to the Board in May

Mrs. Weller reports:

- 61% average on IREAD, Star predicted 69%
- Lisa asked if we could post about those who scored 100%
- VIP Day May 4<sup>th</sup>
- Field Day May 19<sup>th</sup>
- Kids who are not attending CHS need to check in with the school they are attending to take a placement test.

#### X. Working Groups

- Development
  - ✓ Kids Day Out on Saturday in Valpo
  - ✓ Bill Boards
  - ✓ Lakeshore PBS to feature a spot on Discovery and will be meeting with Ernesto next week.
- Diversity, Equity, Inclusion and Acceptance will have a meeting date soon. Want to include staff as well as students in the meetings.
- No PAC Update
- Next Board Meeting on May 17<sup>th</sup>

## XI. Recognition

- Thanks to Nadia and Geoff Wendt and the Blumenthals for all of their contributions to Discovery.
- Mr Floyd is teacher of the month!
- Thanks to the Staff who helped with the overnights
- Thanks to the play sponsors
- Thanks to Mr. Muller and his hard work on the Musical
- Thanks to Andie Jahnz-Davis for moving all the computers and taking them to be recycled.

Meeting adjourned at 7:17