

Enrollment Instructions

Welcome to Discovery! Please follow the below instructions to enroll your student(s).

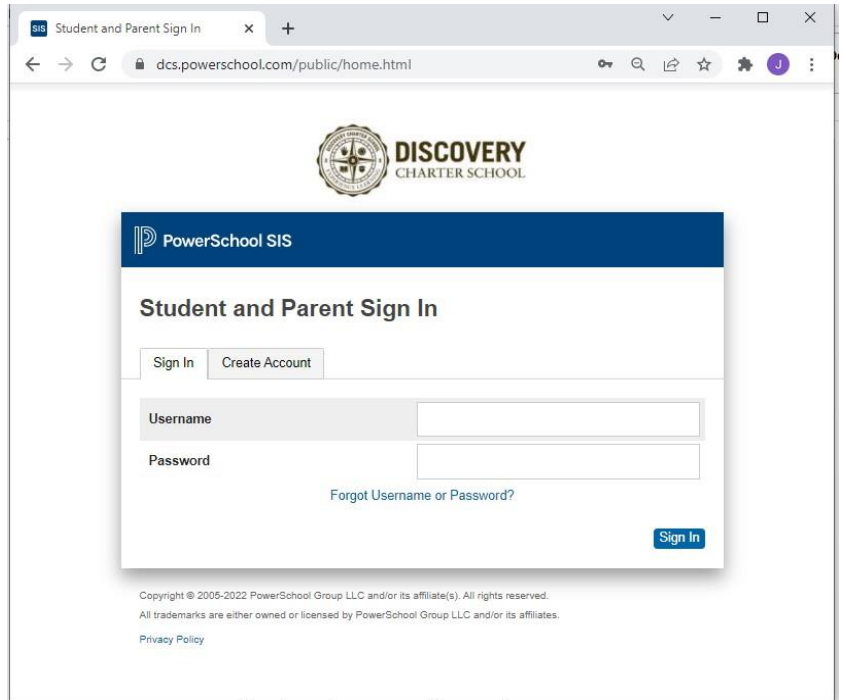
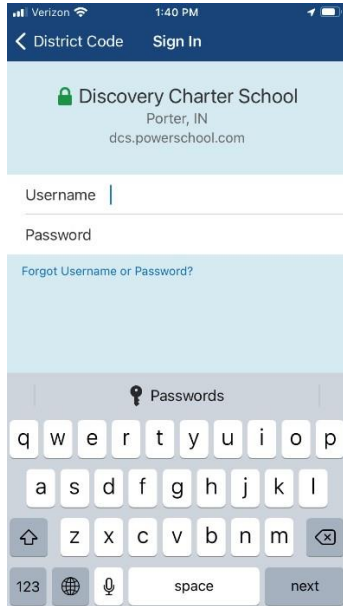
1. Go to <http://dcs.powerschool.com/public> -OR- download and open the Powerschool Parent Portal on your mobile device.

The image shows two screenshots side-by-side. The left screenshot is a web browser view of the Powerschool SIS 'Student and Parent Sign In' page. It features the Discovery Charter School logo at the top, a 'PowerSchool SIS' header, and a sign-in form with fields for 'Username' and 'Password', a 'Sign In' button, and a 'Forgot Username or Password?' link. The right screenshot is an app store listing for 'PowerSchool Mobile Education' by PowerSchool Group LLC, showing a 4.01K star rating and an 'OPEN' button.

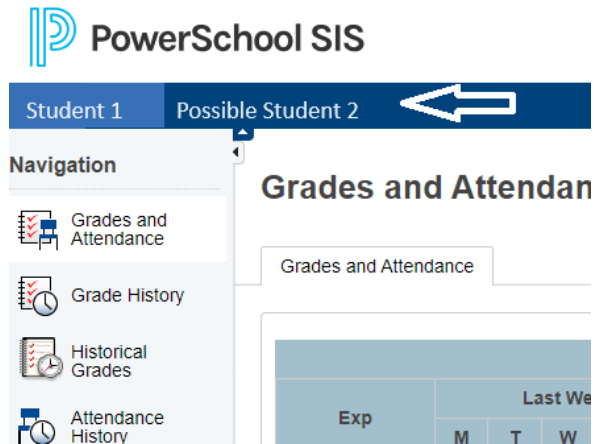
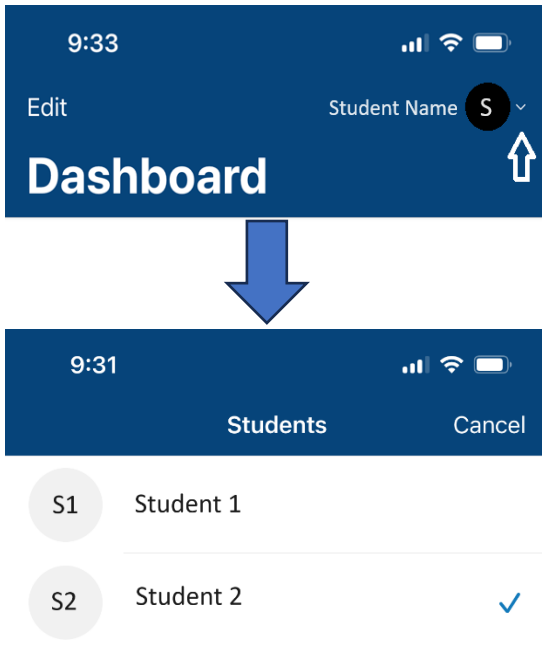
NOTE: The school code for the Powerschool App is **ZQDS**.

The image is a screenshot of the Powerschool mobile app. At the top, it says 'PowerSchool' with the logo. Below that, it says 'To sign in, we need to know your district.' followed by 'DISTRICT CODE' and a large display of the letters 'Z Q D S' in individual boxes. Below the letters is the text 'Where's My District Code?' and a blue 'Continue' button. At the bottom, there is a link that says 'I Need An Account'.

2. Login

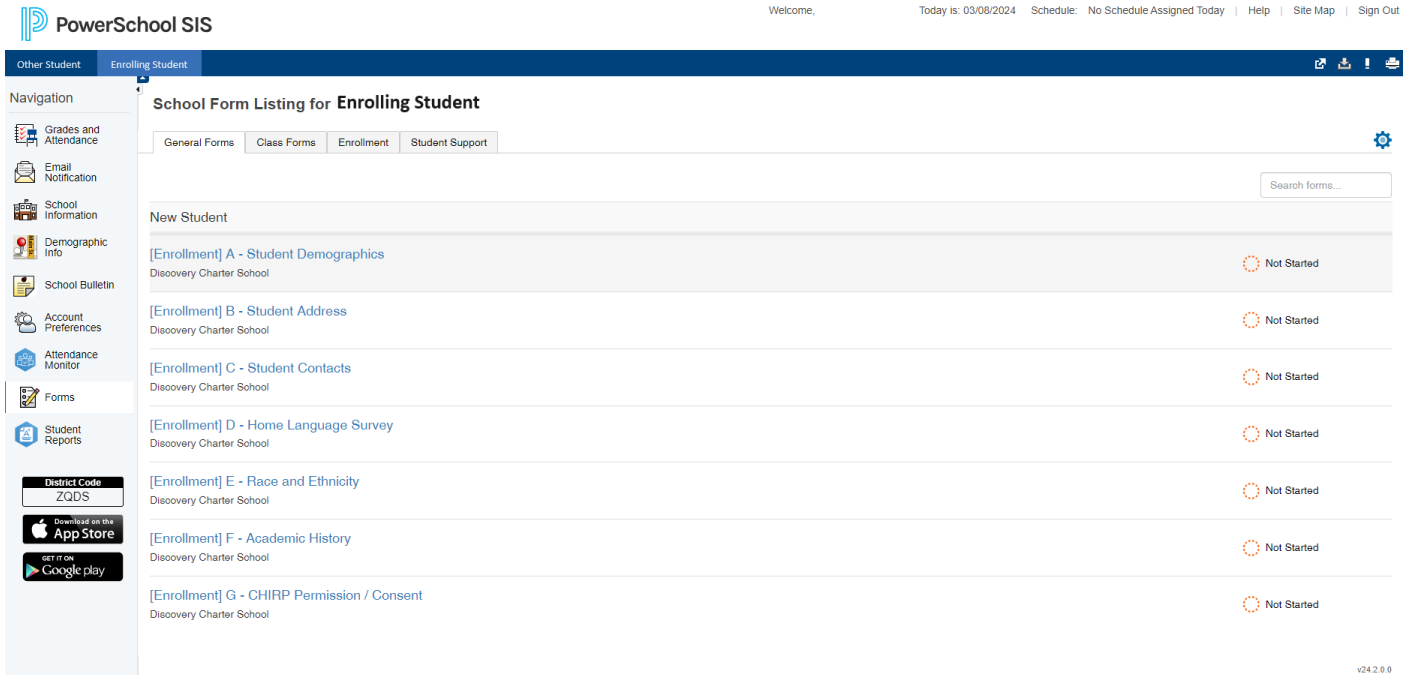
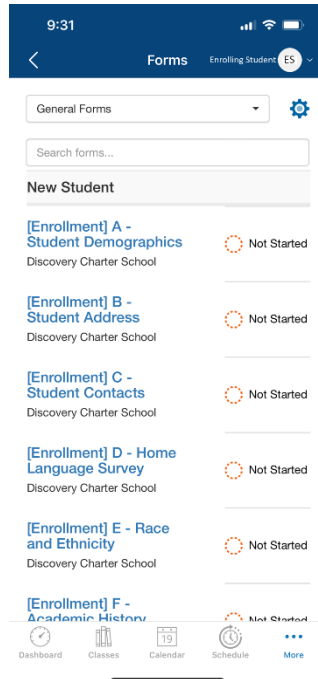
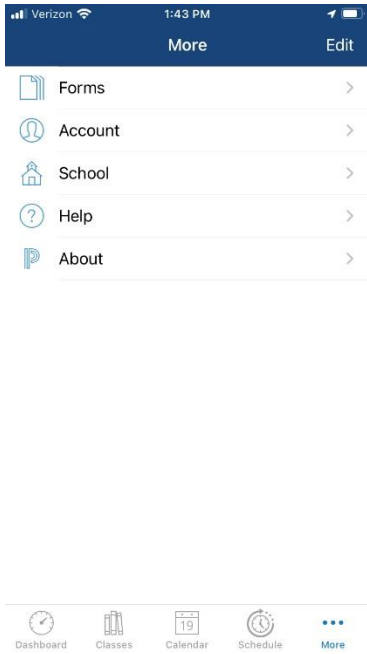


- Current Parents:** If you have forgotten your username and/or password, utilize the "Forgot Username/Password" link/option and follow the prompts to reset and log in. Contact Mrs. Wheeler at bwheeler@discoverycharter.org with additional login questions.
- New Families:** Your username and temporary password were emailed to you along with this tutorial.
- Once logged in, select the student you are enrolling if there is more than one student.



3. Click on Forms.

- In the App, click the three dots/"More" in the bottom right to see Forms.
- On the website, Forms is on the left hand menu.



4. Complete all forms A-G by clicking on [Enrollment] A. It will automatically load the next form upon completion. Once all are "Submitted" [Green], you may complete for your next student by selecting their name, if applicable.