



Date	Meeting Location	Meeting Start Time	Meeting Adjourned
October 30 2023	Mrs Bowman's Room	6:02 pm	7:15 pm

PAC Board Position	Member	Present (yes/no)
President	Joseph Gonzales	Yes
Vice President	Miranda Wilkening	Yes
Treasurer	Shannon Molden	Yes
Secretary	Gabrielle Garcia	Yes
At-Large	Andie Jahnz-Davis	Yes

Agenda Item	Notes	
1 Welcome and Roll Call		Martha Gallup, Lisa Gonzalez, Debra Weller, Sarah Snider, Greg Gurnsey present
2. Secretary Report		
2.1 Approval of Minutes	Did not vote as no physical copy in hand. Everyone did read.	Next meeting we will approve July, August, September and October
2.2 Motions and Voting Between meetings	At 11:27 on October 14 Andie motioned to change the ticket price to 5\$ for all for the talent show. That includes all children and adults. Shannon second. Joe and Gabby in favor. Miranda not present. 11:28 meeting adjourned	
2.3 Items that need to be voted on/new motions	1. Folding chars and cart	

	<ul style="list-style-type: none"> 2. Second grade curriculum 3. Hawks direction signs 	
3. Treasurer's Report		
3.1 PAC August Profit Loss Statement	Beginning Balance: Checks:\$ Debit card purchases:\$ Deposits: \$ Ending Balance:\$	
3.2 Approve financial report and profit and loss statement	Did not vote as no financial report in hand	We will vote on July, August, September and October Profit and Loss Statement at the next meeting
4. Committee Update		
4.1 Sustainability	<ul style="list-style-type: none"> 1. Many costumes were donated for green Halloween. 4 families picked up costumes. 2. Collect wrappers all year long, but remind families with Halloween. 3. Starting November 1 the broken string light collection begins in the lobby. 4. November 15 National Recycling Day. 	Andie will make posts regarding National Recycling Day.
4.2 Events	<ul style="list-style-type: none"> 1. November 25 Twilight Parade at CMS 2. February 3 Ice skating in Valpo at Central Park Plaza 	<ul style="list-style-type: none"> 1. Gabby will plan float decorating 2. Andie will handle concessions for next year's 8th grade
4.3 SCRIPT	Still looking for SCRIPT Chair	We need to push sales for Black Friday

		Miranda will follow up with SCRIPT volunteers list
4.4 Popcorn and Givebacks	Popcorn will be the first Friday of every month November 15 is the next giveback at Portage and Valpo Locations	Popcorn portion of the PAC website needs updated Follow up with Christie to get the remaining giveback dates
5. Purchase more folding chairs and cart for the school	Joe Motion First Shannon Second All in favor	Use the quote that Mr.Lee emailed the PAC board
6. Order 4 New Hawks direction Signs In Better Quality	Joe motion first Andie second All in favor	Follow up with Dan Plath for local company for the new heavy duty signs
7. Purchase Second Grade Phonics Program Kits	Joe motion Gabby second All in favor	Purchase 75 kits
8. Future Purchases	Miranda suggests to involve staff, parents all members of PAC in feedback regarding what they would like to see at Discovery Gabby suggests miscellaneous jot form Mrs. Weller said we already have a box in place for feedback	Miranda will follow up with Admin
9. Care Closet Update	Andie is working with Mrs. Medley to finish details before Thanksgiving	Andie will follow up with an email in 3 days
10. By-Law Update	On October 17 Miranda, Andie, Bri Wheeler, Michelle Price and Gabby met for first meeting	The committee has worked through section 5 and will meet again before the next PAC meeting
11. Pie SAles and Fall Fest Totals	\$2487.48 pies sold Dorian Lewis from Crosby sold 44 pies Fall Fest made about \$16522.06 profit	Miranda will follow up with Dorian regarding \$25 script card for the most sold Shannon will follow up with exact Fall Fest totals after all receipts come in

12. Opening a Separate Musical Bank Account	Miranda suggests opening a separate musical bank account for transparency and ease.	Shannon doesn't think it's necessary, so we will not make changes at this time. We will follow up with how we can make Musical purchases easier.
13. Twilight Parade Announcement	November 25 starts and ends at CMS	<ol style="list-style-type: none"> 1. Gabby booked our spot 2. Will use Garcia truck and trailer 3. Frozen theme and reuse float from Popcorn parade. 4. Ask Plaths for portable generator 5. Ask for candy and float donations 6. Gabby will plan float decoration
14. Pick Dates for Future Events-Pizza Sales, Spring Sale and Waterpark	<p>Pizza sales- January 9-19 with Gelsosomos Chesterton location</p> <p>Spring Sale-possibly late April</p> <p>Water park- we are second on the waitlist</p>	<p>Miranda will follow up with Gelesosomos regarding Pizza Sale</p> <p>Miranda will loop Gabby in to follow up</p>
15. President Resignation and Transition	Joseph Gonzales Resigns as President of PAC	<p>Miranda will takeover the remainder of Joe's term effective immediately</p> <p>Joe will handoff all materials to Miranda</p>
16. Call for Vice President Bios	Start accepting Bios immediately send to Gabby the secretary	
17. Recognition	Thank you Joseph Gonzalez for your service on PAC	
18. Public Comment		
19. Adjourn		

