



## THE MORE YOU KNOW...

8 steps to set up PowerSchool notifications....from a **desktop computer**:

<p>Go to <a href="https://dcs.powerschool.com/public/home.html">https://dcs.powerschool.com/public/home.html</a></p> <p>1</p>	<p>Login (if you need your login information contact Ms. Wheeler in the front office) - our district code is ZQDS</p> <p>2</p>	<p>Click on Email notification, under Navigation</p> <p>3</p>	<p>Click on summary of current grades and attendance</p> <p>4</p>
<p>Click on detail report showing assignment scores for each class</p> <p>5</p>	<p>Enter your email address(es) for notifications</p> <p>6</p>	<p>Choose the frequency</p> <p>7</p>	<p>Choose apply these settings to all your students?</p> <p>8</p>

8 steps to set up PowerSchool notifications....from the **PowerSchool app**:

<p>Download the PowerSchool app</p> <p>Login with the district code ZQDS</p> <p>1</p>	<p>Login in with your username and password (contact Ms. Wheeler in the front office if you need)</p> <p>2</p>	<p>Click on More (three circles on the bottom)</p> <p>3</p>	<p>Click on Account</p> <p>4</p>
<p>Click on notifications</p> <p>5</p>	<p>Click on your students name</p> <p>6</p>	<p>Choose what you want notifications for</p> <p>7</p>	<p>Choose frequency</p> <p>8</p>